

## VOLUNTEER SERVICE AGREEMENT—NATURAL & CULTURAL RESOURCES

1. <input type="checkbox"/> <b>INDIVIDUAL</b>		2. <input type="checkbox"/> <b>GROUP</b>	
3. <b>NAME OF AGENCY</b> National Park Service		4. <b>AGREEMENT #</b>	
5. <b>NAME OF VOLUNTEER (First, Last)</b>		6. <b>U.S. CITIZEN OR PERMANENT RESIDENT</b> <input type="checkbox"/> Yes <input type="checkbox"/> No, list visa type _____	
7. <b>NAME OF GROUP</b>		8. <b>NAME OF GROUP CONTACT (First, Last)</b>	
9. <b>STREET ADDRESS</b>		10. <b>CITY, STATE, ZIP CODE</b>	
11. <b>EMAIL ADDRESS</b>		12. <b>PHONE</b> Home: Mobile:	
		13. <b>AGE</b> <input type="checkbox"/> Under 15 <input type="checkbox"/> 15 - 18 <input type="checkbox"/> 19 - 25 <input type="checkbox"/> 26 - 35 <input type="checkbox"/> 36 - 54 <input type="checkbox"/> 55 and Older	
14. <b>ETHNICITY &amp; RACE (Optional):</b> Please report both ethnicity and race and tell us if you are a veteran or have a disability. Multiracial respondents may select two or more races. This information will inform our understanding of diversity and inclusion among the volunteer force in the natural and cultural resource areas.			
14a. <b>Ethnicity (Select one):</b> <input type="checkbox"/> Hispanic or Latino <input type="checkbox"/> Not Hispanic or Latino		14b. <b>Race (Select one or more, regardless of ethnicity):</b> <input type="checkbox"/> American Indian or Alaskan Native <input type="checkbox"/> Asian <input type="checkbox"/> Black or African American <input type="checkbox"/> White <input type="checkbox"/> Native Hawaiian or Other Pacific Islander	
		14c. Are you a Veteran? <input type="checkbox"/> Yes <input type="checkbox"/> No	
		14d. Do you have disability? <input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>EMERGENCY CONTACT INFORMATION</b>			
15. <b>NAME (Last, First)</b>		16. <b>PHONE</b> Home: Mobile:	
		17. <b>EMAIL ADDRESS</b>	
18. <b>STREET ADDRESS</b>		19. <b>CITY, STATE, ZIP CODE</b>	
<b>GOVERNMENT OFFICIAL COMPLETES THIS SECTION</b>			
20. <b>AGENCY CONTACT NAME (Last, First)</b>		21. <b>AGENCY CONTACT EMAIL &amp; PHONE</b>	
22. <b>REIMBURSEMENTS APPROVED:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No Type and Rate of Reimbursement:		23. <b>VOLUNTEER POSITION/GROUP PROJECT TITLE:</b>	
24. <b>Description of service to be performed.</b> Provide a brief abstract of volunteer or service activity and the location of the volunteer activity, and attach description of service to be performed. Service description should include details such as time and schedule commitment, use of government vehicle, use of personal equipment and/or vehicle, skills required (note certifications if necessary), level of physical activity required, etc. If this is a group agreement, the leader is to provide the group name and attach a complete list of group participants or optional form 301b for each volunteer. <p>The fisheries volunteer will assist with a variety of fisheries management and water quality related field activities. These duties include assisting with backpack electrofishing surveys of fish communities throughout backcountry areas of the park. Volunteers will carry buckets of water and fish and/or may assist with netting fish during surveys. Volunteers will assist with weighing and measuring fish, collecting water quality data, site data and may help collect a variety of other data (i.e. fish tissue, etc.). Volunteers will hike to the survey sites and be required to carry their lunch, water and waders.</p> <p>Fisheries volunteers assisting with water quality collections will be part of teams of two or more who collect water quality samples for analyses at the University of Tennessee. Volunteers will collect the samples at predefined locations following collection protocols. Volunteers will record pertinent field data corresponding to the water sample on field datasheets and submit these data with the water sample. Collection will include driving and/or hiking to/from designated water quality sites on a predefined sampling schedule.</p> <p>Volunteers will be hiking and working in stream and trails of Great Smoky Mountains National Park, which has uneven walking surfaces and can be slippery. Wading in streams while netting or carrying a bucket of water can be very slippery, so volunteers should wear felt, stream tread and/or stud soled boots. The outdoor environment can be hot, so volunteers should bring plenty of water to stay hydrated. Some hikes to sample sites may be strenuous, so volunteers should be physically able to hike to the site in order to safely the sampling effort. Please check the length, duration and physical demands of the hike to be sure you are adequately prepared with plenty of water, food and proper clothing given local conditions.</p>			
25. <b>Check all that apply:</b> <input type="checkbox"/> Description of service attached <input type="checkbox"/> List of group participants/optional form 301b attached <input type="checkbox"/> Job Hazard Analysis <input type="checkbox"/> Valid Driver's License Verified (if required)			

**PARENTAL CONSENT FOR VOLUNTEER UNDER AGE 18**

26. PARENT OR LEGAL GUARDIAN (First, Last)	PHONE Home: Mobile:	28. EMAIL ADDRESS
29. STREET ADDRESS	30. CITY, STATE, ZIP CODE	
31. I affirm that I am the parent/guardian of the above named volunteer. I understand that the agency volunteer program does not provide compensation, except as otherwise provided by law; and that the service will not confer on the volunteer the status of a Federal employee. I have read the attached description of the service that the volunteer will perform. I give my permission for _____ to participate in the specified volunteer activity. (NAME OF YOUTH)		
32. Parent/Guardian Signature	Date	

**VOLUNTEER & GROUP LEADER AFFIRMATION (check box that applies)**

33. I understand that I will not receive any compensation for the above service and that volunteers are NOT considered Federal employees for any purpose other than tort claims and injury compensation. I understand that volunteer service is not creditable for leave accrual or any other employee benefits. I also understand that either the government or I may cancel this agreement at any time by notifying the other party. I understand that my volunteer position may require a reference check, background investigation, and/or a criminal history inquiry in order for me to perform my duties. I understand that all publications, films, slides, videos, artistic or similar endeavors, resulting from my volunteer services as specifically stated in the attached job description, will become the property of the United States, and as such, will be in the public domain and not subject to copyright laws. I understand the health and physical condition requirements for doing the work as described in the job description and at the project location, and certify that the statements I have checked below are true:

I or group leader know of no medical condition or physical limitation that may adversely affect my or members of the group ability to provide this service. If a group see attached OF301b.  
 I or a member of the group have a medical condition or physical limitation that may adversely affect my ability to provide this service and have informed the Government Representative. If a member of a group see attached OF301b.  
 I or group member do not consent to being photographed or to the release of my photographic image. If a member of a group see attached OF301b.

**I do hereby volunteer my services as described above, to assist in authorized activities at Great Smoky Mountains National Park and I agree to follow all applicable safety guidelines. See attached OF301b attached if a member of a group.** (NAME OF FEDERAL AGENCY)

34. Signature of Volunteer or Group Leader	Date
The above-named agency agrees, while this arrangement is in effect, to provide such materials, equipment, and facilities that are available and needed to perform the service described above, and to consider you as a Federal employee only for the purposes of tort claims, liability and injury compensation to the extent not covered by your volunteer group, if any.	
35. Signature of Government Representative	Date

**TERMINATION OF AGREEMENT**

35. Agreement Terminated Date:	Total Hours Completed:
36. Signature of Government Representative:	

**PUBLIC BURDEN STATEMENT**

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0080. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. USDA, DOI, DOC and DOD prohibit discrimination in all programs and activities on the basis of race, color, national origin, gender, religion, age, disability, political beliefs, sexual orientation, and marital or family status. Not all prohibited bases apply to all programs.

**PRIVACY ACT STATEMENT**

Collection and use is covered by Privacy Act System of Records OPM/GOVT-1 and USDA/OP-1, and is consistent with the provisions of 5 USC 552a (Privacy Act of 1974), which authorizes acceptance of the information requested on this form. The data will be used to maintain official records of volunteers of the USDA and USDI for the purposes of tort claims and injury compensation. Furnishing this data is voluntary, however if this form is incomplete, enrollment in the program cannot proceed.